

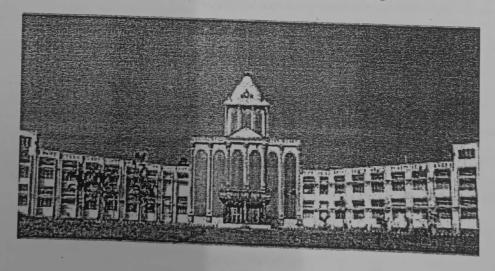
Syllabus, Scheme of Teaching and Evaluation

Bachelor of Commerce (B.Com) [Banking, Financial Services and Insurance (BFSI)] [Under Choice Based Credit System (CBCS)]

As Per

State Education Policy (SEP)

Academic Year: 2024-25



Department of Studies in Commerce Jnanasahyadri, Shankaraghatta, Shimoga (Dist)



Kuvempu University

Department of Post-Graduate Studies and Research in Commerce Jnana Sahyadri, Shankaraghatta 577 451 (Shivamogga District, Karnataka) e-mail: deptofcommerce07@gmail.com

# Minutes of the Meeting

The Board of Studies in Commerce (UG) held on Saturday, 21, June 2025 at 11 am in the DoS in Commerce, Kuvempu University, Jnana Sahyadri

#### Members:

- (1) Prof. S Venkatesh: Chairman
- (4) Dr. Laxmisha A S
- (2) Prof. Kundan Basavaraj
- (5) Sri. Prashanth Kumar K N
- Sri. Shashidhara S
- (6) Prof. Thimmarayappa

After the formal welcome by the Chairman, the Board took up the subjects listed in the Agenda for discussion and after discussion resolved appropriately as presented below.

Revision and approval of curricula of B.Com in Banking, Financial Services and Insurance as per SEP Programme for 2025-26 onwards.

The revised and comprehensive course curricula for B.Com in Banking, Financial Services and Insurance (BFSI) programme (SEP-Regular) of the third and fourth semester is prepared and approved. Further, the Board resolved to recommend to the Faculty of Commerce for its consideration and approval.

- Finalization of Course Structure containing Compulsory and Skill Enhancement components.
- Finalization of Teaching Hours and Credits 2.
- Discussion and Finalization of Question Paper Pattern 3.
- Implementation of Practical Component as per the guidelines of concerned authorities
- Any other matter with the permission of the Chairman-(2)

Signature of Members:

Prof. Kundan Basavaraj (1)

Dr. Laxmisha A S Lawita A.s.
Sri Shashidhara S Alcell

Sri. Prashanth Kuman K N

(Prof.S Venkatesh)

Chairman

Chairman BoS in Commerce (UG)

Kuvempu University

**Jnanasahyadri** 

SHANKARAGHATTA 577-461 (Shivamogga Dišt Karnetaka)

# Bachelor of Commerce (B.Com.) [Banking, Financial Services and Insurance (BFSI)] **Curriculum Structure of the Programme**

(Effective from the Academic Year 2024-25)

		Bachelor of Comm	erce (BFS	I) Curricu	lum Str	ucture		
			Semeste					
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 1.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 1.2	English	LC	4	80	20	100	3
3	COM (BFSI) 1.1	Financial Accounting	DCC	4	80	20	100	4
4	COM (BFSI) 1.2	Business Environment and Government Policy	DCC	4	80	20	100	4
5	COM (BFSI) 1.3	Law and Practice of Banking	DCC	4	80	20	100	4
6	COM (BFSI) 1.4	Accounts Assistant*	SEC	4 Theory 4 Practical	80	20	100	6
7	COM (BFSI) 1.5	Environmental Studies	CVC	3	40	10	50	3
1	S	Sub Total - A	12-1-12	28	520	130	650	26

Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

<sup>\* 2</sup> hours Practical is equivalent to 1 hour of Lecture

		Bachelor of Comm	erce (BFS	I) Curricu	lum Stri	ucture		
			Semester					*-
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 2.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 2.2	English	LC	4	80	20	100	3
3	COM (BFSI) 2.1	Advanced Financial Accounting	DCC	4	80	20	100	4
4	COM (BFSI) 2.2	Financial Services	DCC .	4	80	20	100	4
5	COM (BFSI) 2.3	Principles and Practice of Insurance	DCC	4	80	20	100	4
6	COM (BFSI) 2.4	Insurance Advisor/Agent*	SEC	4 Theory 4 Practical	80	20	100	6
7	COM (BFSI) 2.5	Indian Constitution	CVC	3	40	10	50	2
* 0	Su	b Total - B		28	520	130	650	26

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

\* 2 hours Practical is equivalent to 1 hour of Lecture

	I	Bachelor of Comm	erce (BFS	SI) Curricul	lum Stri	ucture		
		. 107 - 4-2 - 7	Semester	r – III				
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 2.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 2.2	English	LC	4	80	20	100	3
3	COM (BFSI) 3.1	Corporate Accounting	DCC	4	80	20	100	4
4	COM (BFSI) 3.2	Business Law	DCC	4	80	20	100	4
5	COM (BFSI) 3.3	Mutual Funds	DCC	4	80	20	100	4
6	COM (BFSI) 3.4	Mutual Fund Distributors*	SEC	4 Theory 4 Practical*	80	20	100	6
	Su	b Total - C		26	480	120	600	24

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

<sup>\* 2</sup> hours Practical is equivalent to 1 hour of Lecture

		Bachelor of Comm	erce (BFS	SI) Curricu	lum Stru	cture		
			Semester	r – IV				
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 2.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 2.2	English	LC	4	80	20	100	3
3	COM (BFSI) 4.1	Financial Management	DCC	4	80	20	100	4
4	COM (BFSI) 4.2	Law and Practices of Income Tax	DCC	4	80	20	100	4
5	COM (BFSI) 4.3	Credit Rate Processing	DCC	4	80	20	100	4
6	COM (BFSI) 4.4	Credit Processing Officer*	SEC	4 Theory 4 Practical*	80	20	100	6
	Su	b Total - C		26	480	120	600	24

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

<sup>\* 2</sup> hours Practical is equivalent to 1 hour of Lecture

	В	Bachelor of Comm	erce (BFS	I) Curricu	lum Str	ucture		
		Sei	nester –	V and VI				
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week (Practical)	SEE	IA	Total Marks	Credits
1	Apprenticeship	Apprenticeship	-	80	100	-	100	40
	Sub 7	Total - E & F		40	100	-	100	40
	Gr	and Total		-				140

<sup>2</sup> hours Practical is equivalent to 1 hour of Lecture

- 1. All the courses, except Language and Mandatory Courses, are to be taught by the Commerce Teachers only.
- 2. Training will be provided by the BFSI Sector Skills Council to teachers of the college offering this programme as to how Skill-enhancement Courses will be taught. And necessary inputs will also be provided by them.
- 3. There will be no internal assessment marks for SECs. Semester-end examination will be conducted for these courses online by BFSI Sector Skills Council.
- 4. BFSI Sector Skills Council facilitates the college for placement for Apprenticeship Programme for a year (V and VI Semesters). There are no internal assessment marks for this programme. The Semester-end Examination will be conducted by BFSI Sector Skills Council for 50 marks and the Employer where student is placed for apprenticeship will conduct examination for another 50 marks.

LC: Language Course

DCC: Discipline Core Credit CVC: Constitutional Values Core SEC: Skill Enhancement Core IA - Internal Assessment

SEE - Semester-End Examination

A per BFSI, the IA and SEE to carry 20 and 80% weightage each, to enable the course to be evaluated for a total of 100/50 marks. The evaluation system of the course is compressive and continous during the entire period of the semester.

SL. NO.	Parameters of the Evaluation	Marks
01	Attendance*	05
02	Assignments/Seminars	05
03	Internal Assessment Tests (IAT)	10
	Total of IA	20
04	Semester End Examination (SEE)	80
	Total of IA and SEE	100

### \*Distribution of Marks for Attendance

SL. NO.	% of Attendance	Marks to be Awarded
01	75-80	1
02	80-85	2
03	85-90	3
04	90-95	4
05	95-100	5

### **QUESTION PAPER PATTERN for 2024-25**

Semester Examinations B.Com Program

Name of the Course.....

Time: 3 Hrs Max. Marks: 80

### Section - A

I Answers any	THREE questions. Each question carries Five Marks (3x5=15 Marks)
	(Two Theory Questions and Three Problems-For Problem Papers)
1.	
2.	

4.

5.

II Answers any TWO questions. Each question carries Ten Marks (2x10=20 Marks)

(One Theory Question and Three Problems-For Problem Papers)

6.

7.

8.9.

III Answers any THREE questions. Each question carries Fifteen Marks (3x15=45 Marks)

(One Theory Question and Four Problems-For Problem Papers)

10.

11.

12.

13.

14.

Note: The question papers for theory subject shall be prepared in both Kannada and English version. Problem subject papers shall prepared in English version.

		Bachelor of Comm	erce (BFS	SI) Curricu	lum Str	ucture		
			Semeste	r-I				
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 1.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 1.2	English	LC	4	80	20	100	3
3	COM (BFSI) 1.1	Financial Accounting	DCC	4	80	20	100	4
4	COM (BFSI) 1.2	Business Environment and Government Policy	DCC	• 4	80	20	100	4
5	COM (BFSI) 1.3	Law and Practice of Banking	DCC	4	80	20	100	4
6	COM (BFSI) 1.4	Accounts Assistant*	SEC	4 Theory 4 Practical	80	20	100	6
7	COM (BFSI) 1.5	Environmental Studies	CVC	2	40	10	50	2
FILE		Sub Total - A		28	520	130	650	26

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

Introduction-Meaning-Types of Royalty-Technical Terms: Lessee, Lessor, Minimum Rent - Short Workings - Recoupment of Short Working-Accounting Treatment in the books of Lessee and lessor -Journal Entries and Ledger Accounts including minimumrent account.

### Module No. 5: Hire Purchase Accounting

08

Introduction-Meaning of hire purchase-difference between hire purchase and instalment-Naturefeatures-terms used-Ascertainment of Interest-Accounting for hire purchase transactions-Repossession.

# TOPICS FOR ASSIGNMENT/SKILL DEVELOPMENT ACTIVITIES

- 1. Collect Annual Reports of soleproprietors and identify accounting concepts and conventions followed in the preparation of the annual reports.
- 2. Collect Annual Reports of soleproprietors and identify the different components.
- 3. Preparation of Proform invoice and accounts sales with imaginary figures.
- agreements with Agreements and draft dummy royalty 4. Collect Royalty imaginary figures.
- 5. Collect hire purchase agreements and draft dummy hire purchase agreements with imaginary figures.
- 6. Any other activities, which are relevant to the course.

#### Text Books:

- 1. ICAI Study Materials on Principles & Practice of Accounting, Accounting and Advanced Accounting.
- 2. SPIyengar (2005), Advanced Accounting, Sultan Chand & Sons, Vol. 1.
- 3. Robert N Anthony, David Hawkins, Kenneth A. Merchant, (2017) Accounting: Text and Cases, McGraw-Hill Education, 13th Edition.
- 4. Charles T. Horngren and Donna Philbrick, (2013) Introduction to Financial Accounting, Pearson Education, 11th Edition.
- 5. J.R. Monga, Financial Accounting: Concepts and Applications. Mayur PaperBacks, New Delhi, 32<sup>nd</sup> Edition.
- 6. S.N. Maheshwari, and S. K. Maheshwari. Financial Accounting. Vikas PublishingHouse, New Delhi, 6th Edition.
- 7. B.S. Raman (2008), Financial Accounting Vol. I & II, United Publishers & Distributors
- 8. Compendium of Statements and Standards of Accounting. The Institute of Chartered Accountants of India, New Delhi.

Note: Latest edition of text books may be referred.



Name of the Program: Bachelor of Commerce (BFSI)

Course Code: COM (BFSI) 1.2

Name of the Course: Business Environment and Government Policy

Course Credits	No. of Hours per Week	Total No. of Teaching Hours
4 Credits	4 Hrs	60 Hrs

Objective: Objective of this paper is to acquaint the student with the government policies relating to business

and different environment factors

Pedagogy: Class-room Lecturers, Assignments and Presentations.

# Course Outcomes: On successful completion of the course, the Students will be able to;

- a. Understand the concept of Globalization and Privatization
- b. Understand the Indian Business Environment and Influencing Factors
- c. Understand the role of MNCs
- d. Understand the Regulatory Framework governing the Business
- e. Understand the role of Government on the Indian Business

Syllabus:	Hours
Module No. 1: Business Environment	12

Meaning of Business Environment- Features, Importance, Environment Factors: Internal Environmental Factors and External Environmental Factors - Micro Environment: Customers, Competitors, Suppliers, Channel Intermediaries and Public, Macro Environment; Economic, Political, Socio-cultural, Natural, Demographic, Technological and International Environment of Business

### Module No. 2: Legal Environment

Introductory Framework of some Business Law-Competition Act, 2002, Introduction, Consumer Enterprise, Prohibition of Certain Agreements, Competition Commission in India; Duties, powers and Functions of Commission. Consumer Protection Act; Introduction, Objectives, Applicability, Rights of Consumers. Foreign Exchange Management Act; Introduction, Applicability.

#### Module No. 3: Globalisation

12

Meaning of Globalization, History of Globalization, Causes of Globalization, Advantages and Disadvantages of Globalisation, Impact of Globalization on Economy, Multinational Corporations (MNCs)- Meaning, Benefits and Drawbacks, Foreign Collaborations, Joint Ventures, Franchising and Strategic Alliance.

### Module No. 4: Privatization and Disinvestment in Indian Economy

12

Introduction, Objectives, Measures of Privatization-; Ownership, Organizational and Operational Measures- Advantages of Privatization, Arguments in favour of Privatization-Disinvestment PolicyArguments against Privatization

### Module No. 5: Business and Government

08

Introduction, Government Intervention, Nature of Government Intervention in India, State Policies affecting Business, Role of Government - Regulatory Role, Economic Role, Promotional Role, Entrepreneurial Role and Planning Role, Recent Trends.

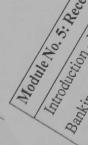
### TOPICS FOR ASSIGNMENT/SKILL DEVELOPMENT ACTIVITIES

- 1. Globalization and IT sector.
- 2. Visit any company & discuss with the manager about the effect of Privatization.
- 3. Make a list of 10 Indian firms and their opinion about impact of LPG on the farming community.
- 4. Write the activities of any Consumer Forum...
- 5. Identify the healthy competition components with illustrative undertakings.
- 6. Any other activities, which are relevant to the course.

#### Books for Reference:

- 1. Rosy Joshi and Sangam Kapoor, Business Environment, Kalyani publishers.
- 2. S. Sankaran, Business Environment, Margham Publications Chennai.
- 3. J Madegowda (ed) Business Environment and Policy (Deep and Deep)
- 4. K Ashwathappa, Essentials of Business Environment, HPH.
- 5. Ghosh and Kapoor, Business Policy and Environment, HPH.
- 6. Francis Cherunilum, Business and Government, HPH.
- 7. Bertozzi-Burgunder, Business, Government and Public Policy: Concepts and Practices, Prentice Hall.

Note: Latest edition of text books may be referred.



### Name of the Program: Bachelor of Commerce (BFSI.) Course Code: COM (BFSI) 1.3

Name of the Course: Law and Practice of Banking

Course Credits	No. of Hours per Week	Total No. of Teaching Hours
4 Credits	4 Hrs	60 Hrs

Objective: The objective of the course is to familiarize the students with the law and practices of banking. Pedagogy: Classrooms Lecture, Case Studies, Tutorial classes, Group Discussion & Seminar

Course Outcomes: On successful completion of the course, the Students will be able to

- a) Summarize the relationship between Banker & customer and different types of functions of banker.
- b) Analyse the role, functions and duties of paying and collecting banker.
- c) Make use of the procedure involved in opening and operating different accounts.
- d) Examine the different types of negotiable instrument & their relevance in the present context.

e) Estimate possible developments in the banking sector in the upcoming days.

Syllabus	Hours
Module No. 1:Introduction to Banking	12
	12

Introduction- Meaning - Need - Importance - Primary, Secondary & Modern functions of banks - Origin of banking- Banker and Customer Relationship (General and special relationship)

- Origin and growth of commercial banks in India Types of Banks in India Banks' Lending
- changing role of commercial banks. RBI: History-Role & Functions.

# Module No. 2: Paying and Collecting Banker

14

Paying banker: Introduction - Meaning - Role - Functions - Duties - Precautions and Statutory Protection and rights - Dishonor of Cheques - Grounds of Dishonor - Consequences of wrongful dishonor of Cheques; Collecting Banker: Introduction - Meaning - Legal status of collecting banker -Holder for value -Holder in due course -Duties & Responsibilities - Precautions and Statutory Protection to Collecting Banker.

### Module No. 3: Customers and Account Holders

12

Introduction - Types of Customers and Account Holders - Procedure and Practice in opening and operating accounts of different customers: Minors - Joint Account Holders- Partnership Firms - Joint Stock companies - Executors and Trustees - Clubs and Associations and Joint Hindu Undivided Family.

# Module No. 4: Negotiable Instruments

12

Introduction - Meaning & Definition - Features - Kinds of Negotiable Instruments: Promissory Notes - Bills of Exchange - Cheques - Crossing of Cheques - Types of Crossing; Endorsements:Introduction - Meaning - Essentials & Kinds of Endorsement - Rules of Endorsement.

# Module No. 5: Recent Developments in Banking

10

Introduction - New technology in Banking - E-services - Debit and Credit cards - Internet Banking-Electronic Fund Transfer- MICR - RTGS - NEFT - ECS- Small banks-Payment banks-Digital Wallet-Crypto currency- KYC norms - Basel Norms - Mobile banking-E-payments - Emoney.

# TOPICS FOR ASSIGNMENT/SKILL DEVELOPMENT ACTIVITIES

- 1. Types of banks operating in India.
- 2. Visit any Public sector bank & discuss with the branch manager about the role and functions as a paying and collecting banker.
- 3. Collect and fill account opening forms for different types of customer.
- 4. Draft specimen of Negotiable instruments: bill of exchange, Promissory Notes and Cheque.
- 5. Identify and prepare report on pros and cons of recent development in the field of bankingsector.
- 6. Any other activities, which are relevant to the course.

#### **Books for Reference:**

- 1. Gordon & Natarajan, Banking Theory Law and Practice, HPH, 24th Edition
- 2. S. P Srivastava (2016), Banking Theory & Practice, Anmol Publications
- 3. Maheshwari. S.N. (2014), Banking Law and Practice, Kalyani Publishers, 11 edition
- 4. Shekar. K.C (2013), Banking Theory Law and Practice, Vikas Publication, 21st Edition.
- 5. Dr. Alice Mani (2015), Banking Law and Operation, SBH.

Note: Latest edition of text books may be referred.

	]	Bachelor of Comm	erce (BFS	I) Curricu	ulum Str	ucture		
			Semeste					
SL.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
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2	L 2.2	English	LC	4	80	20	100	3
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4	COM (BFSI) 2.2	Financial Services	DCC	4	80	20	100	4
5	COM (BFSI) 2.3	Principles and Practice of Insurance	DCC	4	80	20	100	4
6	COM (BFSI) 2.4	Insurance Advisor/Agent*	SEC	4 Theory 4 Practical	80	20	100	6
7	COM (BFSI) 2.5	Indian Constitution	CVC	2	40	10	50	2
L.	Su	b Total - B	10 10 16 1 1	28	520	130	650	26

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

Name of the Program: Bachelor of Commerce (BFSI) Course Code: COM (BFSI) 2.1 Name of the Course: Advanced Financial Accounting Course Credits No. of Hours per Week Total No. of Teaching Hours 4 Credits 4 Hrs 60 Hrs Objective: The objective of the course is to expose the students to the various aspects of financial accounting to better maintenance of accounts and its principles in the business firms. Pedagogy: Classrooms lecture, Case studies, Tutorial classes, Group discussion, Seminar & field work Course Outcomes: On successful completion of the course, the Students will be ableto a. Prepare comprehensive financial statements from incomplete records using systematic methods. b. Analyze and apply accounting treatments for inter-departmental transfers. c. Apply and demonstrate various accounting treatments for dependent and independent branches. d. Understand and compute the claims for loss of stock and loss of profit ininsurance contexts. e. Identify and explain emerging trends in the field of accounting

Syllabus:	Hours
Module No. 1: System of Book - Keeping	
	12
Introduction - Meaning-Limitations of Single Entry System-Difference between Sing system - Problems on Conversion of Single Entry into DoubleEntry.	le entry and Double entry
Module No. 2: Departmental Accounts	
	12
Introduction-meaning-advantages and disadvantages methods of 1	
Introduction-meaning-advantages and disadvantages-methods of departmental accommon expenditure among different departments- types of departments-intertreatment	unting-basis of allocation of department transfer and i
Module No. 3: Accounting for Branches	
8 - Standing	1.5
	15
Introduction-difference between branch accounts and departmental accounts-types dependent & independent branches: Problems on Debtors Method; Stock & Debtor Method.	
Method.	
Module No. 4: Insurance Claims	of branches-Accounting for Method and Final accounting
Method.	of branches-Accounting for Method and Final accounting 10
Module No. 4: Insurance Claims  Introduction-Meaning of Insurance – Types of Insurance; Fire Insurance: Computations.	of branches-Accounting for Method and Final accounting 10
Module No. 4: Insurance Claims  Introduction-Meaning of Insurance – Types of Insurance; Fire Insurance: Computations.  Module No. 5: Emerging Trends in Accounting	of branches-Accounting for Method and Final accounting for loss of
Module No. 4: Insurance Claims  Introduction-Meaning of Insurance – Types of Insurance; Fire Insurance: Computations.	of branches-Accounting for Method and Final accounting for Inc.  10  onof Claim for loss of

# TOPICS FOR ASSIGNMENT/SKILL DEVELOPMENT ACTIVITIES

- Visit a sole proprietorship and identify the steps involved in converting single-entry bookkeeping 1. into a double-entry system.
- Analyze and allocate common expenditures among various departments in anorganization. 2.
- Document the procedures involved in establishing and managing various branches. 3.
- Identify and document the procedures involved in processing insurance claims. 4.
- Research and report on the latest innovations and developments in accounting practices. 5.
- Any other activities, which are relevant to the course. 6.

#### Reference Materials:

- 1. ICAI Study Materials on Principles & Practice of Accounting, Accounting and Advanced Accounting.
- 2. SPIyengar (2005), Advanced Accounting, Sultan Chand & Sons, Vol. 1.
- 3. Robert N Anthony, David Hawkins, Kenneth A. Merchant, (2017) Accounting: Text and Cases, McGraw-Hill Education, 13th Edition.
- 4. Charles T. Horngren and Donna Philbrick, (2013) Introduction to Financial Accounting, Pearson Education, 11th Edition.
- 5. J.R. Monga, Financial Accounting: Concepts and Applications. Mayur Paper Backs, New Delhi, 32nd Edition.
- 6. S.N. Maheshwari, and S. K. Maheshwari. Financial Accounting. Vikas Publishing House, New Delhi, 6th Edition.
- 7. B.S. Raman (2008), Financial Accounting Vol. I& II, United Publishers and
- 8. Compendium of Statements and Standards of Accounting. The Institute of

Chartered Accountant of India, New Delhi. Note: Latest edition of text books may be referred.

Name of the Program: Bachelor of Commerce (BFSI)

Course Code:COM (BFSI) 2.2

Name of the Course: Financial Services

Course Credits

No. of Hours per Week

Total No. of Teaching Hours

Objective: To enable the Students to understand the world of financial services and facilitate the understanding of the various financial services.

60 Hrs

Pedagogy: Classrooms lecture, Case studies, Group discussion, Seminar & field worketc.,

# Course Outcomes: On successful completion of the course, the Students will be ableto

4 Hrs

- a. To understand the role and function of the financial system.
- b. Enrich their knowledge on key areas relating to management of financial Products and services.
- c. To familiarize students about venture capital
- d. To understand the types of leasing & its Pros and cons
- e. To prepare the project reports and preparing an application for financial assistance.

Syllabus:	Hours
Module No. 1: Structure of Financial System	12
ntroduction-role of Financial System in Economic Development- nstruments-capital markets - money market - Primary market Secondary market operations - Regulations-Function of Stock Financial Services Sector Problems and reforms.  Module No. 2: Financial Services	t operations Dala & CEDI

Introduction, concept, Nature and Scope of financial Services - Regulatory Frame Work of financial Services - Growth of Financial Services in India - Merchant Banking-Meaning, Types - Responsibilities of Merchant Bankers Role of Merchant Bankers in Issue management. Merchant Banking Regulations.

Module No. 3: Leasing and Factoring

12

Leasing-Introduction, Meaning-Types-Participants-Myths about Learning-Hire Purchase-Lease Financing v/s Hire Purchase Financing-Factoring-Function-Types-Operational Profile of Indian

Factoring-Operational Problems in Indian Factoring-Factoring v/s Bills Discounting.

Module No. 4: Venture Capital

Introduction-Meaning-Growth of Venture Capital in India-Financing Pattern Under Venture Capital- Legal Aspects and Guidelines for Venture Capital.

Module No. 5: Project Appraisal

Introduction and Meaning, Appraisal of a New Project, Feasibility Study, Project Appraisal by Banks/FIs, Financial Estimates and Projections, Preparation of a Project Report.

### TOPICS FOR ASSIGNMENT/SKILL DEVELOPMENT ACTIVITIES

- 1. Students to prepare a diagram showing working of stock exchange.
- 2. List out the different types of credit cards issued by financial service sector.
- 3. Give an examples for venture capital.
- 4. Prepare a list of different mutual fund schemes.
- 5. Visit a stock banking office and collect new issue application form and fill it.
- 6. Preparation of project report of a business entity (with imaginary figures)
- 7. Preparing an application for financial assistance.

### Books for Reference:

- 1. Financial Services, Shashi K Gupta, New Age International Publishers, Ludhiana
- 2. Financial Services and System, Guruswamy.
- 3. Financial Services and Market Operations, Gordan & Natarajan.
- 4. Financial Services, Institution and Market, LM Bhole.
- 5. Management of Financial Services, V K Bhalla, Anmol Publications Pvt. ltd, New Delhi

Note: Latest edition of text books may be referred.

Name of the Program: Bachelor of Commerce (BFSI) Course Code: COM (BFSI) 2.3 Name of the Course: Principles and Practices of Insurance Course Credits No. of Hours per Week Total No. of Teaching Hours 4 Credits 4 Hrs 60 Hrs Objective: To enable the students to understand the principles and procedures pertaining to different kinds of insurance business. Pedagogy: Classrooms lecture, Case studies, Group discussion, Seminar & field worketc., Course Outcomes: On successful completion of the course, the Students will be ableto 1. To understand the role and function of the IRDA 2. Enrich their knowledge on key areas relating to Insurance 3. To familiarize students about various types of insurance 4. To understand the concept of risk Syllabus: Hours Module No. 1: Introduction to Insurance 12 Origin, evolution and meaning and definition of insurance. History of Insurance, Rights and responsibilities of insurer and insured, classification of insurance - principles of Insurance, essentials of valid insurance. Module No. 2: Life Insurance Contract 13 Meaning, definition types of Life Insurance polices and products of life insurance. Module No. 3: General Insurance 12 Meaning - principles - differences between life insurance and general insurance. Fire Insurance types of fire insurance policies - Marine insurance - Types of marine insurance policies. Module No. 4: Insurance Regulatory and Development Authority 15 Origin and Development Functions - governing principles of IRDA - Recommendations of different committees. Module No. 5: Concept of Risk and Miscellaneous Insurance 08 Definition, Nature of risk management Risk, Features - Objectives - Identification, methods of

handling Risk, Prevention of risk-Risk management information system Motor vehicle insurance Medical insurance, Burglary insurance, Live stock insurance, Personal accident insurance, Crop insurance, Credit Guarantee corporation.

# TOPICS FOR ASSIGNMENT/SKILL DEVELOPMENT ACTIVITIES

1. Collect the specimen of following forms and learn the process of filling up those forms) Proposal form-life insurance, vehicle insurance, Property insurance.

2. Visit a general insurance office and collect the details of organization structure. 3) Collect the insurance policy documents and identify the important content.

3. Meet the development officer and collect information about different insurance policies.

4. Collect information about documentation of the procedure for claims and their settlement.

### Books for Reference:

- 1. Principles of Insurance Management Neelan C. Gulati
- 2. Insurance Principles and Practice M.N Mishra.
- 3. Elements of Insurance Malhotra R.P.
- 4. Principles and Practice of Insurance G.S Panda.
- 5. Principles and Practice of Insurance Dr. P Preiaswamy

			Semeste	r – III				
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 2.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 2.2	English	LC	4	80	20	100	3
3	COM (BFSI) 3.1	Corporate Accounting	DCC	4	80	20	100	4
4	COM (BFSI) 3.2	Business Law	DCC	4	80	20	100	4
5	COM (BFSI) 3.3	Mutual Funds	DCC	4	80	20	100	4
6	COM (BFSI) 3.4	Mutual Fund Distributors*	SEC	4 Theory 4 Practical*	80	20	100	6
	Su	b Total - C		26	480	120	600	24

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.
\* 2 hours Practical is equivalent to 1 hour of Lecture

# Name of the Program: Bachelor of Commerce (BFSI.)

Course Code: BCOM (BFSI) 3.1

Name of the Course: Corporate Accounting

Course Credits	No. of Hours per Week	Total No. of Teaching Hours
4Credits	4Hrs	60Hrs

### Course Objective:

To develop knowledge of accounting concepts related to companies.

To equip students with the skills for preparing, analyzing, and interpreting corporate financial statements relevant to BFSI sector needs.

Pedagogy: Classrooms lecture, tutorials, Group discussion, Seminar, Case studies &field work etc.,

#### Module No 1: Introduction to Corporate Accounting (12 Hours) Concept of Corporate Accounting, Importance of Corporate Accounting in Corporate Reporting, Distinction between Corporate Accounting and Financial Accounting, Basics of Corporate Social Responsibility (CSR), Introduction to National Financial Reporting Authority (NFRA) Module No 2: Accounting for Issue of Shares and (12 Hours) Debentures Types of Companies: Brief Introduction, Issue of Shares - at Par, Premium, and Discount, Forfeiture and Re-issue of Shares, Issue of Debentures - Meaning, Types, and Journal Entries. Practical Problems on Issue and Forfeiture Module No 3: Bank Accounts (12 Hours) Bank Accounts: Preparation of Profit & Loss Account and Balance Sheet of Banking Companies (as per RBI norms),

Module No 4: Insurance Company Accounts

(14 Hours) Insurance Company Accounts: Life and General Insurance - Revenue Account and Balance Sheet (Simple Format and Problems) Importance of these Accounts in BFSI

Module No 5: Valuation of Shares (10 Hours)

Methods of Valuation of Shares: Net Asset Method, Yield Method, Fair Market Value Method, Problems on Valuation of Shares

# Topics for Assignments / Skill Development Activities:

- 1. Prepare a Model Prospectus for Issue of Shares of a Company (With sample terms and conditions)
- 2. Draft a Specimen of Final Accounts (P&L Account and Balance Sheet) of a Listed Company (Using data from annual reports)
- 3. Collect and Analyze the Balance Sheet of Any Banking or Insurance Company in India (Highlight key ratios and items)
- 4. Case Study on Forfeiture and Re-issue of Shares in Indian Companies (With real-life or hypothetical example)
- 5. Prepare a Practical Problem on Valuation of Shares for a Hypothetical Company and Solve It (Demonstrate different methods)
- 6. Write a Short Report on the Role of Corporate Accounting in Banking and Financial Services Industry (Focus on decision making, loan processing, credit

analysis)

7. Collect the Recent Annual Report of a BFSI Company (Bank or Insurance) and Make a Presentation on its Key Financial Highlights (Focus on profitability, capital adequacy, and liquidity)

### Reference Books:

- 1. Corporate Accounting S.P. Jain & K.L. Narang
- 2. Advanced Accountancy R.L. Gupta & M. Radhaswamy
- 3. Corporate Accounting T.S. Grewal
- 4. Advanced Corporate Accounting M.C. Shukla & T.S. Grewal
- 5. Advanced Corporate Accounting S.N. Maheshwari & S.K. Maheshwari
- 6. Corporate Accounting Dr. S. N. Maheshwari
- 7. Financial Accounting P.C. Tulsian
- 8. Advanced Accountancy Chakraborty & Dasgupta

### Name of the Program: Bachelor of Commerce (BFSI.) Course Code: BCOM(BFSI) 3.2

Name of the Course Rusiness Law

INA	me of the Course. Dusiness	Law
Course	No .of Hours	Total No .of
Credits	per Week	Teaching
		Hours
4 Credits	4 Hrs	60 Hrs
0 011	-	

#### Course Objective:

- To provide students with an understanding of the legal environment of business.
- To make students familiar with important business laws relevant to banking, financial services, and insurance.

Pedagogy: Classrooms lecture, tutorials, Group discussion, Seminar, Case studies &field work etc.,

### Module 1: Introduction to Business Law and Contract Act Meaning, Nature, and Importance of Business Law, Sources of Business Law in India, Indian Contract Act, 1872: Meaning and Definition of Contract, Essential Elements of a Valid Contract, Types of Contracts, Offer and Acceptance, Consideration, Capacity to Contract, Free Consent, Legality of Object Module 2: Performance and Breach of Contract Performance of Contract - Actual and Attempted Performance, Discharge of Contract - By Performance, Agreement, Impossibility, Breach, Remedies for Breach of Contract, Quasi Module 3: The Sale of Goods Act, Meaning and Definition of Contract of Sale, Difference between Sale and Agreement to Sell,

Conditions and Warranties, Transfer of Ownership and Delivery of Goods, Rights of Unpaid

Module 4: Consumer Protection Act and Cyber Laws Consumer Protection Act, 2019 - Introduction, Definition of Consumer, Consumer (16 Hours) Rights, Consumer Grievance Redressal Forums (District, State, National), Introduction to Cyber Law - Meaning and Scope, Types of Cyber Crimes, Basics of Information

Technology Act, 2000. Basics of Indian Patents Act 1970

Module 5: Environment Protection Act 1986

Environment Protection Act 1986 - Objectives of the Act, Definitions of Important Terms -Environment, Environment Pollutant, Environment Pollution, Hazardous Substance and Occupier, Types of Pollution, Powers of Central Government to protect Environment in India.

# Topics for Assignments / Skill Development Activities:

- 1. Draft a Model Contract for Sale of Goods between a Buyer and Seller (Include essential clauses like price, delivery, payment terms, etc.)
- 2. Prepare a Case Study on a Famous Consumer Complaint Decided by Consumer Forums (Example: Medical negligence, defective product, etc.)
- 3. Make a Presentation on Types of Cyber Crimes with Real-life Examples (Focus on financial frauds, phishing, identity theft, etc.)
- 4. Prepare a Chart Showing the Hierarchy of Consumer Grievance Redressal Mechanisms in India (District → State → National Forum)
- 5. Draft a Simple Contract of Indemnity or Guarantee (With sample parties, clauses,
- 6. Collect and Present Real-world Cases of Breach of Contract and Court Judgments in India (Short summary format)
- 7. Role-play Activity: Formation of Contract Offer, Acceptance, and Negotiation between Two Parties (Practical demonstration in class)

# Reference Books:

- 1. Business Law N.D. Kapoor
- 2. Business Law P.C. Tulsian
- 3. Business Law for Management K.R. Bulchandani 4. Mercantile Law - M.C. Kuchhal
- 5. Elements of Mercantile Law N.D. Kapoor
- 6. Legal Aspects of Business Akhileshwar Pathak 7. Business and Corporate Laws - S.S. Gulshan
- 8. Cyber Law Simplified Vivek Sood

Name of the Program: Bachelor of Commerce (BFSI.) Course Code: BCOM(BFSI) 3.3 Name of the Course: Mutual funds Total No. of No. of Hours Course Teaching per Week Credits Hours 60Hrs 4 Credits 4Hrs

#### Course Objective:

- To provide students with a basic understanding of mutual funds, their structure, functioning, types, and benefits.
- To equip students with knowledge for informed investment decisions in mutual funds. Pedagogy: Classrooms lecture, tutorials, Group discussion, Seminar, Case studies &field work etc.,

### Module 1: Introduction to Mutual Funds

(12 Hours)

Meaning and Definition of Mutual Funds, Evolution and Growth of Mutual Funds in India, Structure of Mutual Fund (Sponsors, AMC, Trustees, Custodian, etc.), Advantages and Limitations of Mutual Funds, Regulatory Framework - SEBI's Role

### Module 2: Types of Mutual Funds

(12 Hours)

Classification by Structure: Open-ended, Close-ended, Interval Funds, Classification by Investment Objective: Equity Funds, Debt Funds, Hybrid Funds, Liquid Funds, etc. Sectoral and Thematic Funds, Index Funds, Fund of Funds, SIPs (Systematic Investment Plans) and STPs (Systematic Transfer Plans).

# Module 3: Mutual Fund Operations and NAV

(12 Hours)

How Mutual Funds Work: Process of Collection, Pooling, and Investing, Net Asset Value (NAV) - Meaning, Calculation, and Importance, Expense Ratio, Loads: Entry Load, Exit Load, Role of Fund Managers, Online Platforms and FinTech in Mutual Fund Distribution

# Module 4: Risk, Return and Performance Evaluation

(12 Hours)

Understanding Risk and Return in Mutual Fund Investments, Performance Evaluation Measures - Sharpe Ratio, Turnover Ratio, Alpha, Beta, Benchmarking and Comparison with Market Index, Investor Grievance Redressal Mechanism in Mutual Funds

# Module 5: Trends and Future of Mutual Funds in India

(12 Hours)

Current Trends in Indian Mutual Fund Industry, Mutual Funds in Financial Planning, Recent Developments: ESG Funds, International Funds, ETF Trends, Challenges and Future Outlook of Mutual Fund Industry in India

# Topics for Assignments / Skill Development Activities:

- 1. Prepare a Report on Leading Mutual Fund Companies in India (Include their popular schemes, AUM (Assets Under Management), and recent
- 2. Design a Model Portfolio using Different Types of Mutual Funds (Based on a hypothetical investor's profile — age, risk appetite, and goals)
- 3. Collect and Analyze the NAV Trends of Any One Mutual Fund Scheme for the Last

(Present with graphs/charts and discuss findings)

- 4. Prepare a Comparison Table of Direct Plans vs Regular Plans of Mutual Funds (Highlight the impact of expense ratio and commissions on returns)
- 5. Conduct a Survey on Awareness and Investment in Mutual Funds Among College Students/Households

(Prepare questionnaire, collect responses, and present findings)

6. Prepare a Case Study on the Role of SIP (Systematic Investment Plan) in Long-term Wealth Creation

(Use real or hypothetical data to show the power of compounding)

7. Create a Presentation on 'Recent Trends and Innovations in the Indian Mutual Fund Industry'

# Reference Books:

- 1. Mutual Funds in India Dr. S. Krishnaswamy
- 2. Mutual Funds: Principles and Practice Ramesh Babu

3. Indian Financial System - Bharati V Pathak

4. Mutual Funds in India: Structure, Performance and Future - Barua & Verma

5. Investment Analysis and Portfolio Management - Prasanna Chandra

6. Financial Markets and Services - E. Gordon & K. Natarajan

- 7. Security Analysis and Portfolio Management Donald E. Fischer & Ronald J. Jordan
- 8. SEBI Guidelines on Mutual Funds SEBI Publications

Rachelor of Commerce	(BFSI)	Curriculum	Structure
Rachelar at Committee	(DI OI)		

Semester – IV								
SL. No.	Course Category	Title of the Course	Category of the Courses	Teaching Hours Per Week	SEE	IA	Total Marks	Credits
1	L 2.1	Kannada/Indian Language	LC	4	80	20	100	3
2	L 2.2	English	LC	4	80	20	100	3
3	COM (BFSI) 4.1	Financial Management	DCC	4	80	20	100	4
4	COM (BFSI) 4.2	Law and Practices of Income Tax	DCC	4	80	20	100	4
5	COM (BFSI) 4.3	Credit Rate Processing	DCC	4	80	20	100	4
6	COM (BFSI) 4.4	Credit Processing Officer*	SEC	4 Theory 4 Practical*	80	20	100	6
	St	ıb Total - C		26	480	120	600	24

<sup>\*</sup> Course content, material and training to teachers will be provided by the BFSI Sector Skill Council.

\* 2 hours Practical is equivalent to 1 hour of Lecture

Name of the Program: Bachelor of Commerce (BFSI.) Course Code: BCOM(BFSI) 4.1

Traine of the Course. Financial Management						
Course Credits	No. of Hours per Week	Total No. of Teaching Hours				
4 Credits	4 Hrs	60 Hrs				

### Course Objective:

- To provide students with an understanding of financial decision-making in business.
- To develop analytical skills for managing finance in organizations, focusing on areas relevant to BFSI.

Pedagogy: Classrooms lecture, tutorials, Group discussion, Seminar, Case studies & field work etc.,

### Module 1:: Introduction to Financial Management (10 Hours) Meaning, Objectives, and Scope of Financial Management, Profit Maximization vs. Wealth Maximization, Role of Financial Manager in BFSI, Functions of Financial Management Module 2: Time Value of Money and Capital Budgeting Concept of Time Value of Money, Present Value and Future Value (Simple Problems), Meaning and Importance of Capital Budgeting, Techniques of Capital Budgeting - Payback Period, NPV, IRR (Simple Problems) Module 3: Financing Decisions - Capital Structure and (10 Hours) Leverage Meaning and Factors Affecting Capital Structure, Meaning and Types of Leverage – Operating,

Financial, and Combined Leverage, Simple Problems on Leverage (12 Hours)

Module 4: Cost of Capital

Meaning and Significance of Cost of Capital, Computation of Cost of Debt, Preference Share Capital, Equity share capital, and Retained earnings, Weighted Average Cost of Capital (WACC) Simple Problems

Module 5: Working Capital Management (14 Hours)

Meaning, Concepts, and Importance of Working Capital, Factors Determining Working Capital Requirements, Management of Cash, Inventory, and Receivables (Brief Concepts), Computation of Working Capital Requirement (Simple Problems), Role of Working Capital in Banking and Financial Sector

# Topics for Assignments / Skill Development Activities:

- 1. Prepare a Chart Showing Sources of Finance Suitable for Startups and Small Businesses (Highlight equity, debt, and retained earnings options)
- 2. Case Study on Capital Budgeting for a Small Project (Prepare using hypothetical data and apply NPV or Payback Period)
- 3. Prepare a Report on Working Capital Management Practices in Banks or Insurance Companies (Collect information from BFSI annual reports or websites)
- 4. Conduct a Survey among Small Business Owners about Their Financial Planning Practices (Prepare questionnaire, collect responses, analyze)
- 5. Practical Exercise on Computation of Cost of Capital for a Hypothetical Company (Show calculation of WACC with assumed figures)
- 6. Make a Presentation on 'Importance of Time Value of Money in Banking and Insurance Sectors' (Use examples like loan repayments, premiums, annuities)
- 7. Collect and Compare Dividend Policies of Two Leading Indian Companies (Use data from recent annual reports and analyze their trends)

#### Reference Books

- 1. Financial Management I.M. Pandey
- 2. Financial Management Prasanna Chandra
- 3. Fundamentals of Financial Management James C. Van Horne
- 4. Financial Management M.Y. Khan & P.K. Jain
- 5. Financial Management S.N. Maheshwari
- 6. Essentials of Financial Management R.P. Rustagi
- 7. Financial Management Sharma & Gupta
- 8. Basic Financial Management Dr. S.C. Kuchhal

# Name of the Program: Bachelor of Commerce(BFSI) Course Code: BCOM (BFSI) 4.2

Name of the Course: Income Tax Law and Practice

Course Credits	No. of Hours per Week	Total No. of Teaching Hours
4 Credits	4Hrs	60Hrs

Pedagogy: Class rooms lecture, Case studies, Tutorial classes, Group discussion, Seminar & fieldwork etc..

# Course Outcomes: On successful completion of the course, the students will be able to

- a) Comprehend the procedure for computation of Total Income and tax liability of an individual.
- b) Understand the provisions for determining the residential status of an Individual.
- c) Comprehend the meaning of Salary, Per quisites, Profit in lieu of salary, allowances and various retirement benefits.
- d) Compute the income house property for different categories of house property.
- e) Comprehend TDS & advances tax Ruling and identify the various deductions under section80.

#### Syllabus: Hours ModuleNo.1:Basic Concepts of Income Tax 12

Introduction-Meaning of tax-, types of taxes, Cannons of taxation. Brief history of Indian Income Tax, legal framework of taxation, Important definitions, assessment, assessment year, previous year including exceptions, assesses, person, income, casual income, Gross total income, Total income, Agricultural income, scheme of taxation, - Exempted incomes of individuals under section10 of the Income Tax Act, 1961.

### ModuleNo.2: Residential Status and Incidence of Tax

10

Introduction - Residential status of an individual. Determination of residential status of an individual. Incidence of tax or Scope of Total income. Problems on computation of Gross total Income of an individual.

### ModuleNo.3:Income from Salary

18

Introduction-Meaning of Salary-Basis of charge Definitions-Salary, Perquisites and profits in lieu of salary -Provident Fund-Transferred balance.-Retirement Benefits-Gratuity, pension And Leave salary. Deductions and Problems on Computation of Taxable Salary.

# ModuleNo.4: ModuleNo.1: Income from House Property

Introduction-Basis for charge-Deemed owners -House property incomes exempt from tax, composite rent and unrealized rent. Annual Value - Determination of Annual Value - Deductions from Annual Value -Problems on Computation of Income from House Property.

# ModuleNo.5: Assessment Procedure and Income Tax Authorities:

10

Introduction - Due date of filing returns, Filing of returns by different assesses, E-filing of Returns, Types of Assessment, Permanent Account Number - Meaning, Procedure for obtaining PAN and transactions were quoting of PAN is compulsory. Income Tax Authorities-Powers and Duties.

#### **Skill Developments Activities:**

- 1. Prepare as labrates chart for different Individual as sesses.
- 2. Visit any Chartered Accountants office, Collect and record the procedure involved in filing the Income tax returns of an Individual.
- 3. Listoutany10Incomesexempt fromtaxundersection10ofanIndividual.
- 4. Prepare the chart of per quisites received by an employee in anorganization.
- 5. IdentifyandcollectvariousenclosurespertainingtoIncometaxreturnsofan individual.
- 6. Any otherativities, which are relevent to the course.

#### Books for Reference:

- 1. Mehrotra H.C and T.S. Goyal, Direct taxes, Sahithya Bhavan Publication, Agra.
- 2. Vinod K. Singhania, Direct Taxes, Tax man Publication Private Ltd, New Delhi.
- 3. Gaurand Narang, Law and practice of Income Tax, Kalyani Publications, Ludhiana.
- 4. Bhagawathi Prasad, Direct Taxes.
- 5. B.Mariyappa, Income tax Law and Practice-I, Himalaya Publishing House. New Delhi.
- 6. Dr.Saha, Law and Practice of Income Tax, Himalaya Publishing House.

Note: Latest edition of text books may be used.

Name of the Program: Bachelor of Commerce (BFSI.) Course Code: BCOM(BFSI) 4.3 Name of the Course: Credit Rate Processing Total No. of No.of Hours Course Teaching per Week Credits Hours 60 Hrs 4 Hrs 4 Credits Course Objective: • To introduce students to credit analysis, credit rating methodologies, and processing of credit proposals. To prepare students for handling credit-related activities in banking and financial institutions. Pedagogy: Classrooms lecture, tutorials, Group discussion, Seminar, Case studies &field work etc., (10 Hours) Module 1: Introduction to Credit and Credit Rating Concept and Types of Credit - Retail Credit, Corporate Credit, MSME Credit, Agricultural Credit, Credit Lifecycle in Banks and Financial Institutions, Need for Credit Rating, Regulatory Framework for Credit Management (Overview of RBI Guidelines) (12 Hours) Module 2: Credit Appraisal and Credit Analysis Meaning of Credit Appraisal, 5 Cs of Credit Analysis - Character, Capacity, Capital, Collateral, Conditions. Documentation Required for Credit Processing, Credit Analysis Process for Individuals and Businesses, Role of Credit Officers in Banks Module 3: Credit Rating Agencies and Methodologies Major Credit Rating Agencies in India - CRISIL, ICRA, CARE, India Ratings, Brickwork, Credit Rating Symbols and Their Meaning, Methodology Used by Credit Rating Agencies - Quantitative and Qualitative Factors, Impact of Credit Ratings on Financial Decisions, Role of Credit Rating in Financial Markets (13 Hours) Module 4: Credit Risk Management Meaning and Types of Credit Risk, Credit Risk Assessment Tools, Credit Scoring Models and Techniques, Non-Performing Assets (NPAs) - Causes and Remedies, Basel Norms -Introduction to Credit Risk Management Framework (13 Hours) Module 5: Credit Monitoring and Recovery Process Credit Monitoring Techniques, Early Warning Signals (EWS) of Problem Loans, Recovery Process of Loans - Reminder Notices, Legal Actions, SARFAESI Act, Credit Information Companies - CIBIL, Experian, Equifax, CRIF Highmark, Case Studies on Loan Defaults and

Recovery Process